



College of Lake County

Office of Admission & Records
College of Lake County
(847) 543-2061 – Office B101

19351 West Washington Street
Grayslake, IL 60030 - 1198
www.clcillinois.edu

Name: _____

Address: _____

Request for Screening Paralegal Studies Certificate Program

CLC ID# (required): _____ Social Security # (Required): _____

Former or Maiden Name: _____

Phone #: _____

For screening eligibility, you must submit all required documentation:

1. Submit an Application for Admission to the college.
2. Submit an **official** transcript showing (please check one):
 - Associate in Arts degree
 - Associate in Science degree
 - Associate in Applied Science degree
 - Bachelor's degree

NOTE: Students who have earned an A.A.S. degree must demonstrate that their general education courses are equivalent to those included in the A.A.S. degree in Paralegal Studies at CLC. Please complete other side. Also, If you desire transfer credit for coursework completed at another institution, you must have your official transcript sent directly to CLC and submit a request for an evaluation.

3. Meet Language Proficiency (see CLC Schedule of Classes or Catalog for ways to meet language proficiency requirement)

I have read and do understand the information contained in the Screening Request form. I believe I am/will be ready for screening consideration for admission to the Paralegal Studies Certificate Program.

Signature: _____

Date: _____

FOR ADMISSIONS & RECORDS OFFICE ONLY:

Degree Requirement Met: Yes No For Division Review

Notes:

Language Proficiency Met: Yes No

ACCEPTED / NOT ACCEPTED by _____

Date: _____

FOR STUDENTS WHO HAVE EARNED AN ASSOCIATE IN APPLIED SCIENCE DEGREE

PLEASE INDICATE HOW REQUIRED GENERAL EDUCATION COURSES HAVE BEEN MET:

English Composition

_____ CLC ENG 121

_____ Equivalent transfer course from: _____

Interviewing Practices

_____ CLC CMM 128

_____ Equivalent transfer course from: _____

Introduction to Ethics

_____ CLC PHI 125

_____ Equivalent transfer course from: _____

Introduction to Office Software

_____ CLC CIS 119

_____ Equivalent transfer course from: _____

Advanced Composition: Scientific and Technical Communications

_____ CLC ENG 126

_____ Equivalent transfer course from: _____

Introduction to Psychology OR Introduction to Sociology

_____ CLC PSY 121 **OR** CLC SOC 121

_____ Equivalent transfer course from: _____

Mathematics Elective

_____ CLC MTH 114 (or higher)

_____ Equivalent transfer course from: _____

American National Politics

_____ CLC PSC 121

_____ Equivalent transfer course from: _____