



RETURN THIS FORM AND ALL SUPPORTING DOCUMENTATION TO:

Office of Admissions and Records, Room B101 / 19351 West Washington Street, Grayslake, Illinois 60030-1198
Or fax it to: (847) 543-3061

Student Identification: (Please print or type)

Name: _____ CLC ID#: _____ Term: _____
Last First Initial

Birth date: _____ / _____ / _____ Age: _____
Month Day Year

Secondary School Name: _____

Secondary School Phone: (_____) _____

OR

As parent/guardian of the above student I certify that _____ is being home schooled or has severed all relationships with our district high school.

Signature: _____ Date: _____

Admission Requirements for Students Taking Credit Courses

A student less than 16 years of age is required to submit all of the credentials outlined below to the Office of Admissions in order to enroll in credit courses. The following forms are required as evidence of demonstrating

exceptionally high academic ability:

- Official transcript(s) of school record(s) showing successful completion of the most advanced course offerings of the high school in the subject area in which the student wishes to enroll at the College of Lake County **AND** a letter of recommendation from the high school department outlining the student's intended course of study at the College of Lake County. Home schooled students may supply a letter from the home educator listing completed curricula **AND** a letter of recommendation from the home educator outlining the student's intended course of study at the College of Lake County.
- Independent documentation of exceptional student ability through a standardized test such as: ACT, SAT, or CLC placement test.
- Completed CLC Student Information Form (www.clcillinois.edu/applic.htm)
- Completed Secondary School Reference form
- Middle school students must provide a letter from their district high school confirming that the high school cannot academically accommodate the student's needs and the educational level that is needed exceeds the high school level.
- Students must meet all course prerequisites to be eligible for consideration.

Once the above-listed documents are received by the Office of Admission & Records, students need to request the CLC Division Dean(s) review to determine eligibility to enter the course(s). Under age 16 students are not eligible to enroll in developmental or remedial courses.

High School counselor Recommendation/Home School Parent: In my opinion, the above named student possesses the scholastic aptitude and maturity in order to succeed in a college environment. I attest to the student's completion of the most advanced courses at the high school level and recommend this student be considered for admission into college level courses.

Name: _____ Title: _____

Contact Phone Number: (_____) _____

Signature: _____ Date: _____ / _____ / _____

Parent Approval: I understand that the College of Lake County is an adult environment and approve my child enrolling in college level courses that may include mature content, as well as interaction with adult students. I accept financial responsibility for the costs related to these classes. I understand the building and grounds are not supervised in the manner of elementary and high schools.

Parent Signature: _____ Date: ____/____/____

Parent Phone Number: (_____) _____

Student to Complete:
Courses Requested **# Credits** **Term**

OFFICE USE ONLY	
Dean's Approval	Date
_____	_____
_____	_____

This form must first be returned to the Office of Admissions and records. All materials must be received, and this form completed and signed by the Admissions office, prior to review by the appropriate Dean for approval.

Return Completed Form To:
College of Lake County
Office of Admissions and Records
19351 West Washington Street
Grayslake, IL 60030-1198
Or Fax to 847-543-3061

All materials have been submitted to the Admissions office.

Signature of Admissions Representative: _____ Date: _____

This form will be valid for one semester and must be renewed for subsequent semesters until the student is 16.

Emergency Contact Information:

Name: _____ Relationship to Student: _____

Phone Number: (_____) _____